

**CURRICULUM LEADER: HISTORY  
MPS/UPS + TLR**

*Required from September 2020*

**Closing Date: Sunday 12<sup>th</sup> April, 2020**

**Completed application form to be emailed to:  
applications@balshaws.org.uk**

*(Please ensure you quote the vacancy applied for in the subject line.)*

**Proposed dates:**

**Interview: *Wednesday 22<sup>nd</sup> April***

## CURRICULUM LEADER: HISTORY

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*Required from September 2020*

**MPS/UPS**

**TLR 2.2 £4656**

### **The Role and the History Department:**

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This is a rare chance for a candidate to apply for the position of Head of History at Balshaw's – the role has not been advertised for many years. The position has become available as the current Curriculum Leader is stepping down to take up a part time post.

This is an exciting opportunity for an existing Head of History or a passionate Teacher of History to step up to curriculum leadership and really set out and shape a clear vision and path for the delivery of outstanding History lessons to the amazing students that we have at Balshaw's. The department has experienced staff in senior positions within the school who are excited to be led in their subject specialism by the successful candidate.

At KS4 the department follow the AQA Specification and currently focus on the topics of Conflict and Tension: The First World War 1894-1018, Health and the People c1000 to the present day, Norman England 1066 - 1100 and America 1920-73: Opportunity and Inequality.

At KS3 the department currently follow a broadly chronological journey through British history starting with the Norman Conquest right up to significant events of the twenty-first century.

The History department has a wide range of resources but this is an ideal opportunity to audit and develop these further. All KS4 topics have relevant new specification textbooks which are used to enhance whole class teaching. There is a culture and tradition of trips and visits in the History department including an annual Battlefields Tour to France and Belgium (one of the most powerful and moving experiences in the school calendar), Skipton Castle and any other trips requested to enrich the historical experience of our young people. The History department also support the RE trip to Krakow and the Holocaust Museum.

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### **Professional Development**

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Staff at Balshaw's have an hour per week of dedicated Professional Development time which takes place on a Monday evening. Balshaw's is also a member of a number of local Teaching Alliance networks and staff both deliver training and are able to take part in training across these networks.

All staff are provided with laptop computers, have a dedicated staffroom, staff silent working room, CPD library, Staff Health and Wellbeing Resource Library and various kitchen areas and departmental offices. Staff also benefit from the use of a fully-equipped fitness suite.

## About Balshaw's

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Balshaw's enjoys the privilege of being one of the most successful schools in the county and the most over-subscribed school in South Ribble. We believe that this is deservedly so.

As a school rooted firmly in the Christian ethos, each student in our care matters deeply to us. However, as an authority controlled school we do not operate any entry criteria and the school is available to students of all abilities, interests and aptitudes. Nevertheless, in following the school motto: (*non sibi sed aliis*) 'not for self, but for others' we aim to create students whose actions reflect the love of Christ as we develop them into full and well-rounded young adults ready to make valuable contributions to our society.

Balshaw's has a proud history of academic excellence for students dating back to 1782. The school adds significant value to its students from their starting points in Year 7 to the time when they leave in Year 11. Many will go on to study at Runshaw College, which was originally the Sixth Form of Balshaw's, and others will take up apprenticeships or employment.

Equally important to us is the richness of opportunity available to students at Balshaw's. Set in 21 acres of beautiful land, Balshaw's staff provide extra-curricular opportunities that other schools could only hope for. The huge range of clubs and activities have taken many of our students on to careers in sport and media with a number of well-known alumni.

Those who come to teach and work at Balshaw's will have fantastic opportunities to progress their careers and gain a wealth of experience. That said, Balshaw's also enjoys an incredibly stable workforce and when you hear the phrase 'Once a Balshavian, always a Balshavian' you will realise it to be a truth. The school is only on its 14<sup>th</sup> headteacher in its 238 year history!

Balshaw's is more than a school – it is a family. This post offers you the opportunity to become part of the Balshaw's family where you will be able to make a difference to the lives of the young people who are our future.

### **Safeguarding Commitment**

Please note that the school is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS disclosure.

### **Equal opportunities**

We are committed to achieving equal opportunities in the way we deliver services to the community and in our employment arrangements. We expect all employees to understand and promote this policy in their work.

### **Health and safety**

All employees have a responsibility for their own health and safety and that of others when carrying out their duties and must help us to apply our general statement of health and safety policy.

### **Diversity and Equality**

As a school we are passionate about diversity and recognise that as individuals we all bring something unique to the role regardless of age, gender, race, beliefs or disabilities which is why we treat all of our people equally, without compromise.

## JOB DESCRIPTION

<b>POST TITLE:</b>	History Curriculum Leader
<b>GRADE:</b>	MPS/UPS + TLR
<b>CAR USER:</b>	
<b>LOCATION:</b>	Balshaw's CE High School
<b>RESPONSIBLE TO:</b>	Senior Leadership and Head of House in the role of House Tutor
<b>STAFF RESPONSIBLE FOR:</b>	History staff
<p><b>PURPOSE OF THE POST:</b></p> <ul style="list-style-type: none"> <li>• Carry out teaching, pastoral and administrative responsibilities as indicated in post description and under the reasonable direction of the Headteacher as set out in the School Teachers' Pay and Conditions Document.</li> <li>• To raise standards of student achievement and attainment within History.</li> </ul>	
<p><b>GENERAL RESPONSIBILITIES:</b></p> <ul style="list-style-type: none"> <li>• To be in sympathy and uphold the Christian aims and ethos of the school.</li> <li>• To ensure that students are safeguarded within the school.</li> <li>• To adhere to the policies set out by the school and act as a positive role model.</li> <li>• To contribute to the delivery of PSHE.</li> </ul>	
<p><b>GENERAL RESPONSIBILITIES – CURRICULUM LEADER</b></p> <ul style="list-style-type: none"> <li>* To be responsible to the Headteacher for the leadership, evaluation and development of the curriculum in their subject area in line with the aims of the school.</li> <li>* To evaluate the work of staff and pupils and ensure that both are positively encouraged to develop their potential to the full.</li> <li>* To take a full share in developing and maintaining the good reputation of the school and to be fully involved as senior staff in the whole life of the school.</li> <li>* To be responsible to the Headteacher for all aspects of discipline and development and for any and every aspect of the work of their Department in the life of the school.</li> <li>* To seek by debate, representation and legitimate means opportunities to further and strengthen the role and influence of their Department in the life of the school.</li> <li>* To bring to the attention of appropriate senior staff any matters of concern or suggestions with regard to the functioning of the Department or the general management of the school.</li> <li>* To maintain outstanding levels of progress for all students in History.</li> <li>* To ensure the successful implementation of whole school priorities when supported by outcomes within the History department.</li> <li>* To analyse performance data (using internal tracking and tools such as SISRA) to track, monitor and improve student achievement against target grade.</li> </ul>	
<p><b>SPECIFIC RESPONSIBILITIES</b></p> <ul style="list-style-type: none"> <li>* Planning, implementing and reviewing the curriculum within the framework of the National Curriculum.</li> <li>* To develop in consultation with the Headteacher and deputies, County Advisory staff and colleagues, schemes of work and methods of assessment suitable for use with the whole range of ability.</li> </ul>	

- \* Ensure that assessment is both regular and thorough and that full records of work done by members of the Department and pupils are kept.
- \* To encourage staff to develop their full potential and to support their professional development by carrying out a review of both Departmental and individual CPD requirements.
- \* To participate when required in Performance Management in keeping with school and LA policy.
- \* To keep informed of developments in the subject and convey appropriate information to colleagues.
- \* To convene meetings of Departmental staff.
- \* To encourage, support and mentor Initial Teacher Training students.
- \* To delegate appropriate functions to other Departmental colleagues and to ensure that their functions are performed.
- \* To work as part of the senior leadership of the school, attend Curriculum Leader meetings, and make a contribution to the whole school curriculum policy and accept and support its implementation.
- \* To supervise the work of support staff where appropriate and encourage their professional development.
- \* To take a full and appropriate share of the teaching load in the Department across the full ability range.
- \* To maintain the schools homework procedures and advise Departmental colleagues when appropriate.
- \* To prepare a budget relating to the development plan of the Department. Maintain an accurate record of stock and ensure that both stock and equipment are well cared for and economically used.
- \* Ensure within the Health and Safety and other appropriate guidelines (C.O.S.S.H.) the safety of pupils and staff.
- \* To make any observations the Headteacher may seek in the matter of staff appointments or staff references.
- \* To be responsible for conveying information returns to the Headteacher and other colleagues which are required from time to time, e.g. setting arrangements, options, examination entries.
- \* To implement and review cross-curricular issues and themes through liaison with other Departments. This to include the implementation of the schools Equal Opportunities, Information Technology and Special Needs policies.
- \* To manage the provision of curriculum continuity from Primary School through to College.
- \* To encourage care and full use of Departmental facilities and display areas, the school Resources Room, I.T. equipment and network rooms.
- \* To take a full share in the pastoral work of the school, both as a House tutor and by assisting and supporting the work of senior Pastoral colleagues.
- \* To take a share in the supervision arrangements for school detention.
- \* To ensure that the gap in achievement between disadvantaged and other students is closed.

#### **CURRICULUM LEADER OF HISTORY RESPONSIBILITIES**

- \* Curriculum Leader responsibilities as outlined previously.
- \* To ensure delivery of National Curriculum KS3 and KS4.
- \* To ensure that teachers in the department are aware of the contents of Statements as

appropriate. In discharging these responsibilities, it will be necessary to work in consultation and collaboration with the SENDCO and Teaching Assistants.

*In addition, other duties at no higher a responsibility level may be interchanged with/added to this list at any time.*

This Job Description will be reviewed at least once every two years and it may be subject to modification or amendment at any time after consultation between the post holder and Headteacher.

## PERSON SPECIFICATION

<b>Job title:</b> History Curriculum Leader	<b>Grade:</b> MPS/UPS + TLR 2.2	
<b>Directorate:</b> Children and Young People	<b>Post number:</b>	
<b>Establishment or team:</b> Balshaw's CE High School		
<b>Requirements (based on the job description)</b>	<b>Essential (E) or desirable (D)</b>	<b>To be identified by: application form (AF), interview (I), letter (L), references (R)</b>
<b>Qualifications:</b>		
• Degree qualification in appropriate area	E	AF
• QTS	E	AF
• Other professional qualifications	D	AF
<b>Experience</b>		
• Experience of and a thorough understanding of the National Curriculum and Key Stage 4 courses of study.	E	L
• Evidence of strong pupil outcomes in GCSE classes taught.	E	L, R
• Excellent classroom practitioner with potential to be 'outstanding'	E	I
• Leadership of fieldwork or extra-curricular activity	D	L, I
<b>Knowledge, skills and abilities</b>		
• Ability to continue to raise achievement at all levels particularly GCSE and continually seek to improve Value Added achievement.	E	L, R, I
• Ability to lead a team of dedicated staff – to enthuse, motivate and encourage staff, and to lead staff through challenges with humour and patience.	E	L, R, I
• Ability to deliver outstanding student progress using a variety of teaching and learning styles.	E	L, R, I
• Effective interpersonal and communication skills.	E	L, R, I
• Able to motivate and inspire students.	E	L, R, I
• Ability to be flexible and use initiative to move strategies forward to maximise impact	E	L, R, I

<b>Other</b> (including special requirements)		
• Commitment to safeguarding and protecting the welfare of children and young people	E	I/R
• Commitment to equality and diversity	E	I
• Commitment to health and safety	E	I
• Commitment to sustaining regular attendance at work	E	I/R
• Commitment to Christian ethos of the school	E	I/L

## SUMMARY

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It is said at Balshaw's that "Once a Balshavian, always a Balshavian." This is very true – a number of staff are previously students of the school and there is a very small turnover of staff either through retirement or promotion. We hope that when you visit our school you will get a strong sense of the Christian family values that underpin what we do.

### Lighting the path to excellence through Christian vision and values.

Gospel values of love, forgiveness, friendship, kindness, truth, patience, respect and humility are the foundation for decisions made in the Balshaw's family. Our aim: to develop students of faith and no faith, who reflect Christ's love within the wider community.

#### OFSTED (2013)

- 'This is an outstanding school'
- 'Students make outstanding progress from their starting points.'
- 'Students say how safe they feel and are particularly appreciative of the exceptionally personal support which the school gives them'
- 'Students feel very safe and talk freely about the sense of community the school engenders'
- 'Much of the teaching is outstanding and across the school it is consistently good'
- 'Students, parents and staff are fulsome in their praise of the school'

#### SIAMS (2019)

- 'Religious Education is both inspirational and challenging.'
- 'Strongly held values infuse the school community.'
- 'Collective worship is exemplary.'
- 'The senior leadership team provide inspirational and caring leadership.'
- 'The quality and range of their [pupils'] theological thinking is impressive.'

## APPLICATION

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The preferred option is for applications to be made via the TES website using the Quick Apply button (a link to which can be found on the school website [www.balshaws.org.uk](http://www.balshaws.org.uk)), but you may use the LCC application form which is available on the Lancashire County Council advertisement and can also be obtained from the school website.

**Completed LCC forms may be accompanied by a letter of application, which should be no more than two sides of A4, which further supports your ability to fulfil the duties and responsibilities to a high standard.** In the letter you should indicate the reasons for your interest in the post, together with a brief outline of how your previous training and/or experience has prepared you for this position.

LCC applications should be marked for the attention of Mr S Haycocks, Headteacher and emailed to [applications@balshaws.org.uk](mailto:applications@balshaws.org.uk) by **Sunday 12<sup>th</sup> April, 2020**. Please ensure you quote the vacancy applied for in the subject line. Applications sent to other email addresses will not be accepted.

Due to limited resources it is not our policy to write to the unsuccessful candidates so please assume your application has been unsuccessful if you do not hear from us within two weeks of the closing date.

Thank you for your interest in this post.