

## Minutes

### Balshaw's Education Foundation Wednesday 20th September 2017

- **Present:** M Otter (Chair)  
J Fearnley  
J Venn  
J Monks  
M Barrett  
S Haycocks
- **Opening Prayer:**  
Rev. Fearnley opened the meeting with prayer
- **Apologies:** T Callaghan  
P Banks  
A Hanson  
N Websdell
- **Membership Matters:**
  - Letter received from Lancashire County Council formally advising they will no longer hold an appointment within the Foundation. The letter will be forwarded to the Charities Commission.
  - Letter received from Phil Hammond resigning as trustee and treasurer.
- **Appointment of Treasurer:**
  - Trustees present were asked by the Chair if anyone would like to take on the position of Treasurer. No one was able to take on this role.
  - M Otter will seek to recruit another trustee who would be willing to take on the role of Treasurer
- **Correspondence to Trustees:**
  - None

- **Financial Matters:**
  - M Otter provided the financial report (copy attached) as drawn up by P Hamman.
  - Following discussion the distribution of funds was agreed as below:
 

Balshaw's:	£600
Feeder Schools:	£600 (£120 to each school)
L&B Award:	£100
Lord Robens:	£100
Trustees Awards:	£150 (£50 x 3)
Purchase of shares	£200
  - The purchase of shares was reduced from the recommended £250 as a £100 donation, previously agreed for a student taking part in a Theatre Summer School, as yet to be issued.
  
- **Selection of students for the Leyland and Birmingham Award, Lord Robens Award and Jo Venn Award:**
  - The students selected were:
 

Leyland and Birmingham:	Jessica Burt
Lord Robens:	Eleanor Bird
Jo Venn:	Jake Wilding
Trustee Outstanding Awards:	Jake Wilding, Jemma Gough & Harry Clipston (£50 each)
  
- **Report on school fund:**
  - The £600 donated by the Foundation last September was used to help students facing financial difficulties.
  
- **Report on appeal for £250,000 for 250 years:**
  - Following the advice of a charities specialist, charitable giving funds will now go through the Association who have applied for charity status.
  - To date, two Year 7 parents have completed donation forms.
  - The appeal will not launch fully until the Association have received confirmation of charity status and a new bank account opened.
  - The £2000 of shares will be transferred back to the Association in due course.
  
- **A.O.B:**
  - None
  
- **Date of next meeting:**  
Wednesday 7th March 2018 at 4pm