

Minutes

Balshaw's Education Foundation

Wednesday 23rd September 2015

- **Present:** M Otter (Chair)
P Banks
M Barrett
M Heaton
J Fearnley
A Hanson
J Venn
N Websdell
M Griffiths
S Haycocks
- **Opening Prayer:**
Rev. Fearnley opened the meeting with prayer
- **Apologies:** C Powell
G Lewis
P Hamman
T Callaghan
- A presentation was made to the committee at this point by Nathan Sayle who left Balshaw's in the summer, and to whom the Foundation made a donation to help fund his two weeks space summer school at NASA, in Houston, Texas.
The summer school had obviously been a wonderful experience for Nathan as he was still very excited and enthusiastic about all he had done.
A truly life changing experience.
- **Matters Arising:**
The newly engraved Jo Venn Trophy for 'Being the Best That You Can Be' was on display.
- **Membership Matters:**
Due to a change by LCC, unbeknown to the trustees there is now only one LCC trustees place which is now held by J Venn.
M Otter is now a co-opted Trustee until such time as there are any changes within the Trustee Body.

- **Update on improving Trust Fund:**

- Since the last meeting, S Haycocks, P Hamman and M Otter have had several meetings including a meeting with Donna Carney from Community Futures, Fulwood (an ex-charity commissions officer).
- Any money donated via the Foundation is eligible for gift aid due to the Foundation's charity status, whereas money held in Balshaw's Association account isn't and earns minimal interest.
- It was therefore proposed, that a second account in the Foundation's name should be opened with an initial deposit of £2000 from the Association.
- This would mean that the funds in the original account are for awards and will be safeguarded as such while the second account will be used for fundraising and donations.
- As there is no longer the capability for schools to hold funds in a capital bond (withdrawn by LCC) for long term projects, the second account will provide this vehicle.
- Donna has confirmed this arrangement fully complies with the rules, statement of trust and values of the Trust document.
- A brochure is to be developed outlining the reasons for giving and will include a regular giving form, a standing order form, a gift aid form and a legacy donation form.
- Once ready, this information will be put on the website together with digitized archived material as school is aware that there is a great deal of interest from past Balshavians on the progress and development of the school.
- School is also aware that there are many 'Old Balshavians' located in the south of England and is looking to establish reunions in the House of Commons (through our local M.P.) to generate interest in this way.
- Questions raised by the Trustees were answered and all trustees expressed their agreement to the opening of a second account and the 'giving scheme'.
- It was also felt that the Foundation would benefit by approaching younger 'Old Balshavians' (past twenty years) and co-opting them to the committee.
- The Giving scheme will be mentioned at the Open Evening and be launched to the press once the literature and brochures are complete. This will be prior to the next Foundation meeting.

- **Financial Report:**

This was provided by M Otter as P Hamman is on holiday (see attached) and included two options for distribution of funds.

The treasurer recommended Option A which is the same as last year; the Trustees were in agreement.

- **Selection of students for the Lord Robens, Leyland & Birmingham and Jo Venn awards:**

After a lengthy discussion, the students selected were:

| | |
|-----------------------------|---|
| Leyland and Birmingham: | Anna Doughty |
| Lord Robens: | Izzy Hoggard |
| Jo Venn: | Katie Mote |
| Trustee Outstanding Awards: | Charlotte Whalley & Heather Colmar (£50 each) |

As the nomination process can be difficult and lengthy for both Heads of Houses and Trustees, it was agreed that A Wilson will produce a proforma for Heads of Houses to complete for future

nominations. This will be available to trustees to look at, at the next meeting. Thanks were expressed to the Heads of Houses for their work.

- **Financial distribution of awards:**

| | |
|------------------|----------------------------|
| Balshaw's: | £600 |
| Feeder Schools: | £600 (£120 to each school) |
| L&B Award: | £100 |
| Lord Robens: | £100 |
| Trustees Awards: | £100 (£50 x 2) |

- **Financial report on School Fund:**

The £600 received last year from the Foundation was spent on provision of uniforms and assistance with trips for those pupils who would not otherwise be able to take part.

- **Re-appointment of Trustees from 2016:**

Other than J Venn and P Hamman, all other trustees are up for re-election after the March 2016 meeting.

M Otter asked all trustees to consider whether they wished to be re-elected and to let either him or S Haycocks know before the meeting if possible.

G Lewis has already indicated to M Otter that she would not be standing for re-election.

- **Any other business:**

None

- **Date and time of next meeting:**

The meeting will be held at 4pm on Wednesday 23rd March 2016