

## Minutes

### Balshaw's Education Foundation

Wednesday 18th March 2015

- **Present:** M Otter (Chair)  
P Banks  
G Lewis  
T Callaghan  
M Barrett  
M Heaton  
J Fearnley  
A Heaton  
J Venn  
S Haycocks
  
- **Opening Prayer:**  
Rev. Fearnley opened the meeting with prayer
  
- **Apologies:** C Powell  
N Websdell  
P Hamman
  
- **Matters Arising:**  
Letters of thanks have been received from the five primary schools in the trust deed to which donations were sent in September.
  
- **Correspondence to Trustees**  
The only correspondence received has been the five letters of thanks already mentioned.
  
- **Trustee Issues**
  - Chairperson – M Otter was re-elected to this position (delayed from September 2014).
  - Treasurer – P Hamman will be standing down as councillor. There is no trustee position available at the moment but he is happy to carry on as honorary treasurer if the committee agrees. The committee was happy to agree this.
  - LCC Vacancy – this has been filled by Jo Venn
  
- **Discussion about Miss Jo Venn Award**  
Two different styles of cups were presented to the committee for discussion.  
The committee unanimously agreed on the style.  
The Award is to be titled 'The Jo Venn Award for Being the Best That You Can Be'.

The griffin and motto are to go on the reverse of the cup.  
The criteria for the award is to be drafted by J Venn.

- **Discussion about raising funds for the Foundation**

- M Otter has drafted a letter aiming to generate 200 pledges of legacies/donations to tie in with the 250<sup>th</sup> anniversary of the school.
- The letter will market the philosophy and the rationale behind the aims and work of the committee.
- The aim of the fundraising is to provide a legacy for the future by means of a safe pot of money which can be allocated when necessary.
- A discussion took place regarding the original trust deed as the five feeder schools that receive funds, provide a small number of pupils due to boundary changes.
- It was also questioned whether the donations should be set amounts in the future as opposed to a percentage.
- It may be that a second Educational Foundation with a different constitution may need to be created.
- It was felt important that the fundraising starts with businesses. Once their support is gained, the committee can state that the local community has shown their commitment.
- Local groups such as Rotary, Lions, Siroptimists, Round Table etc. are also to be approached.
- It was suggested that pupils create literature/advertisements relating to this project.
- Prior to the September meeting the charities commission will be approached to establish what we can, and cannot do in relation to the trust deed and a proper format will be devised for use and distribution of the literature. A sub-committee may need to meet to deal with these issues.

- **A.O.B**

There was no other business

- **Date of next meeting**

The meeting will be held at 4pm on Wednesday 23<sup>rd</sup> September 2015.